

**DISTRIBUTE TO:** Region through Territory Leaders, Language Coordinators and Territory and Zone Offices  
**FROM:** SGI-USA National Language Bureau  
**SUBJECT:** National Language Bureau (NLB) Guidelines 2019

### PRIMARY PURPOSE OF LANGUAGE GROUP ACTIVITIES

- The primary purpose of the National Language Bureau (NLB) is to support non-English speakers in deepening their faith through study and participating vigorously in front-line SGI-USA activities, including joyful engaging in discussion meetings and propagation.
- Bilingual members may choose whether or not to participate since they are able to attend study meetings conducted in English. Based on the SGI-USA Study Program guidelines, members are encouraged to participate in the regularly-scheduled monthly introductory and study meetings.
- Monthly study presentation based on President Ikeda's lecture for the month published in *Living Buddhism*. These translations are carried in the Chinese, Japanese, Korean and Spanish *World Tribune* supplements.
- Additional sources: including *The New Human Revolution* published in *Living Buddhism* will also be published in the supplements, as available.
- Headquarters Meeting Video: Showing the monthly headquarters meeting video (when available) or encouragement DVDs with prior coordination with the zone/region and designated security personnel. **Please refer to 2019-ORG-016 for more details.**
- Meetings should allow ample time or Q&A, discussion and encouragement. Language groups should periodically invite line leaders to share encouragement as well.

### LANGUAGE-BASED ACTIVITIES AND MEETINGS (BY REGION OR ZONE)

- The NLB will support a SGI-USA's principal theme toward November 18, 2020, "Kosen-rufu Begins and Ends With Discussion Meetings." Towards that goal, in 2019, the language groups will also focus on the four pillars of SGI-USA:
  - (1) Expanding youth membership in each district,
  - (2) Increasing discussion meeting attendance,
  - (3) Increasing publication subscribers, and
  - (4) Building a strong base of sustaining financial contributors.
- Based on the structure defined below, language group activities can be conducted at either the region or zone level. **For regions with language-based demographic considerations, additional meetings can be created. This should be determined in discussion with the line zone leadership.**

### NOTES

#### Language-based Activities:

Language meetings should not conflict with discussion meetings or other line activities.

#### Publications:

The *World Tribune* will publish a monthly supplement in the major 4 languages. Language coordinators should promote the publications while utilizing the supplements in the appropriate language.

#### Annual or Specific Event:

For any event other than study or introductory meetings, the language group coordinators should submit a proposal prior to organizing the event. For example, region event must be approved by the zone – zone event must be approved by the territory, by using the Activity Requisition form. Please contact your local zone office to obtain this form.

#### Exams:

Study Guides and Exam Questions will be available starting with the June 2019 Introductory Exam in Chinese, Japanese, Spanish and Korean.

## STRUCTURE AND LEADERSHIP

### National and Territory Level

The four major language groups will have coordinators at the national level under the NLB: Chinese, Japanese, Spanish and Korean. Territory-level language group representatives will work closely with the NLB and the appointed national language coordinators for the four major languages as well as any other language groups within the territory.

### Leadership

Coordinators are appointed at the territory, zone or region level, if necessary. The Personnel Committee of that team recommends leadership and Personnel Committee one level above approves the appointment. Recommended leaders must meet criteria listed in the SGI-USA Leadership Manual, available on the SGI-USA Website at: <http://www.sgi-usa.org/memberresources/leaders/manuals.php>.

### Leadership Role

Appointed leaders and coordinators should work closely with their line region, zone, and territory leaders to ensure that language-based activities are in rhythm with the SGI-USA organizational direction.

Armenian, Cambodian, Filipino, French, Persian, Portuguese, Russian, Thai and Vietnamese groups are not national in scope, however, it will be up to the local zone line leadership, in discussion with the territory, to decide if or when sufficient numbers of non-English speaking members make holding study meetings in their language a necessity.



### FNCC Conference

Annual conferences for the 4 major languages are scheduled at the Florida Nature and Culture Center. Language conferences for 2019 are scheduled as follows:

- **March 22-25**      **Japanese Language**
- **April 26-29**     **Korean Language**
- **May 3-6**         **Many Treasures #1 (Japanese Language)**
- **May 17-20**      **Spanish Language**
- **October 4-7**     **Chinese Language**

For more information please contact your local zone/territory office or visit: <https://portal.sgi-usa.org/portal/fncc>