APPLICATION FOR
LEADERSHIP APPOINTMENT
PROCESS FOR AUXILIARY APPOINTMENTS (NON-LINE POSITIONS ONLY)

APPLICATION DATE:

NAME:

CURRENT LINE LEADERSHIP POSITION: CURRENT ORGANIZATION:

RECOMMENDED POSITION: NAME OF ORGANIZATION:

REASON FOR APPOINTMENT (EXPLAIN):

________________________________________

STEP 1
RECOMMENDATION BY: (NAME OF ORGANIZATION)

RECOMMENDING PERSONNEL COMMITTEE:
(SIGNATURES OF THE FOUR-DIVISIONAL LEADERS & DATES)

1. ____________________________________ 2. ____________________________________

3. ____________________________________ 4. ____________________________________

STEP 2
REVIEW & APPROVE BY: (NAME OF ORGANIZATION)

APPROVING PERSONNEL COMMITTEE:
(SIGNATURES OF THE FOUR-DIVISIONAL LEADERS & DATES)

1. ____________________________________ 2. ____________________________________

3. ____________________________________ 4. ____________________________________

STEP 3
VISIT/INTERVIEW - CODE OF CONDUCT
(SIGNATURES OF LEADERS & DATES)

1. ____________________________________ 2. ____________________________________

(visited by:)

(INTERVIEWED BY:)

QUALIFICATIONS:

YEARS OF LEADERSHIP: LEADERSHIP CERTIFICATION (YES/NO): MEMBERS SPONSORED:

CODE OF CONDUCT CONFIRM FINAL APPROVAL

STEP 4

ANNOUNCEMENT

DATE OF ANNOUNCEMENT: ____________________________

NOTIFY ZONE OFFICE